

## **BOD FACT SHEET FORMAT**

### **Fact Sheet**

#### **SUBJECT: Repair Parts Inventory Management**

**PURPOSE.** To update BOD regarding subject project to promote Commander emphasis.

#### **1. FACTS.**

- The Chief has reemphasized completing this project by 30 Jun 99.
- It requires loading high dollar and mission essential repair parts into the CEFMS inventory modules.
- Monthly IPRs are scheduled by VTC with all MSCs/Centers to track progress and maintain visibility.
- Results are provided to a HQUSACE Steering Group and the CG/DCG.
- Policy guidance, background briefings, link to web based training site, and general information can be found at the HQUSACE Logistics Web site:  
<http://www.hq.usace.army.mil/celd/inv.htm>.
- Direct link showing summary status by each MSC/Center as of 25 Jan 99 (updated monthly) can also be found on the web at <http://www.hq.usace.army.mil/celd/iprstat2.jpg>.
- From data reported, it appears project is off to slow start with much work yet to be accomplished.
- The next monthly VTC IPR with MSC Logistics Chiefs will 17 Feb 99 at 1500 EST.
- We will focus on latest status and provide information on CEFMS management reports for database visibility.
- We will also emphasize Commander approved stockage lists, minimal inventory levels, identification of excess, and appropriate disposal actions.

#### **2. EXPECTED BOD ACTIONS.**

- Commanders follow-up with their Logistics Chiefs regarding their Command's progress.

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**Date: 9 Feb 99**

# Inventory IPR Summary

## Initial Assessment

as of 25 Jan 99

	MVD	NWD	NAD	LRD	POD	SAD	SPD	SWD	ERDC
Web Training Enrollment	31	12	1	17	12	3	1	7	2
Accountable Officers Appointed	Yes*	Yes	Yes	Yes	Yes	Yes	Yes	No	No
Job Description Applied	Yes*	Under Study	Under Study	Under Study	Yes	Yes	Under Study	No	No
Items Loaded	1652	0	87	167	0	0	0	0	0
Value of Items	\$491K	0	\$141K	\$890K	0	0	0	0	0
Excess Items									

\* = Mixed response

? = Unable to determine at this time

This chart reflects data provided by the MSCs/Centers regarding their progress in working the project. It tracks training, appointments of accountable officers (and use of the appropriate job description), number of items loaded, their value, and an estimated percent completion. (This is hard to derive as most sites do not know how much inventory they have. But it does keep the focus on progress toward completion.)

### Various Division approaches:

NWD - Districts developing milestone plans

NAD - Using phased implementation approach

LRD - Posting implementation status on LRD Logistics Home Page

### Primary Questions for status report:

- How many individuals have been trained on the CEFMS Inventory Module?
- Have accountable (stock record) officers been appointed?
- Has the required job description for the accountable (stock record) officer been applied?
- How many items have been entered into the CEFMS Inventory Module?
- What is the associated value of items that have been entered into the CEFMS Inventory Module?
- Does this complete Phase I? If not, what percentage is completed?

### Additional Questions:

- What costs associated with implementation of the inventory initiative have been incurred?
- Are there any problems or questions that should be addressed?